



Civic Affairs Sub-Committee

Date: MONDAY, 22 APRIL 2024

Time: 2.00 pm

Venue: COMMITTEE ROOM, WEST WING, 2ND FLOOR GUILDHALL

Members:

| | |
|--|------------------------------|
| Tom Sleigh (Chair) | Deputy Shravan Joshi |
| Deputy Ann Holmes (Chief Commissioner) (Deputy Chairman) | Alderman Alastair King DL |
| Deputy Keith Bottomley | Wendy Mead |
| Tijs Broeke | Deputy Andrien Meyers |
| Deputy Henry Colthurst | Alderman Sir William Russell |
| Deputy Simon Duckworth | Deputy Dr Giles Shilson |
| Deputy Peter Dunphy | James St John Davis |
| Sophie Anne Fernandes | Emily Benn |
| Deputy Christopher Hayward | |

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Accessing the virtual public meeting

Members of the public can observe all virtual public meetings of the City of London Corporation by following the below link:

<https://www.youtube.com/@CityofLondonCorporation/streams>

A recording of the public meeting will be available via the above link following the end of the public meeting for up to one civic year. Please note: Online meeting recordings do not constitute the formal minutes of the meeting; minutes are written and are available on the City of London Corporation's website. Recordings may be edited, at the discretion of the proper officer, to remove any inappropriate material.

Whilst we endeavour to livestream all of our public meetings, this is not always possible due to technical difficulties. In these instances, if possible, a recording will be uploaded following the end of the meeting.

Ian Thomas CBE
Town Clerk and Chief Executive

AGENDA

NB: Certain items presented for information have been marked * and will be taken without discussion, unless the Committee Clerk has been informed that a Member has questions or comments prior to the start of the meeting. These for information items have been collated into a supplementary agenda pack and circulated separately.

1. **APOLOGIES**

2. **MEMBERS DECLARATIONS UNDER THE CODE OF CONDUCT IN RESPECT OF ITEMS ON THE AGENDA**

3. **MINUTES**

To agree the public minutes of the Civic Affairs Sub-Committee meeting held on 29 January 2024.

For Decision
(Pages 5 - 8)

4. **TERMS OF REFERENCE AND FREQUENCY OF MEETINGS: ANNUAL REVIEW**

Report of the Town Clerk.

For Decision
(Pages 9 - 12)

5. **QUESTIONS ON MATTERS RELATING TO THE WORK OF THE SUB-COMMITTEE**

6. **ANY OTHER BUSINESS THAT THE CHAIR CONSIDERS URGENT**

7. **EXCLUSION OF THE PUBLIC**

MOTION - That under Section 100(A) of the Local Government Act 1972, the public be excluded from the meeting for the following items on the grounds that they involve the likely disclosure of exempt information as defined in Part I of the Schedule 12A of the Local Government Act.

For Decision

8. **MINUTES**

To agree the non-public minutes of the Civic Affairs Sub-Committee meeting held on 29 January 2024.

For Decision
(Pages 13 - 20)

9. **CHANGE TO MEMBERS FINANCIAL SUPPORT SCHEMES.**

Report of the Chamberlain.

For Decision
(Pages 21 - 30)

10. **APPLICATIONS FOR THE USE OF GREAT HALL**

Report of the City Remembrancer.

For Decision
(Pages 31 - 32)

11. **CITY HOSPITALITY COST GUIDELINES 2024/25**

Report of the City Remembrancer.

For Decision
(Pages 33 - 38)

12. **APPLICATIONS FOR HOSPITALITY**

For Decision

- a) Application A (Pages 39 - 44)
Report of the City Remembrancer.
- b) Application B (Pages 45 - 50)
Report of the City Remembrancer.
- c) Application C (Pages 51 - 56)
Report of the City Remembrancer.

13. *** CITY HOSPITALITY BUDGET AND AUDIENCES**

Report of the City Remembrancer.

For Information

14. *** DELEGATED AUTHORITY REPORT**

Report of the City Remembrancer.

For Information

15. *** FORTHCOMING COMMITTEE OF COURT EVENTS INVOLVING HOSPITALITY AND OTHER NON-HOSPITALITY EVENTS**
Report of the City Remembrancer.

For Information

16. *** SUMMARY OF COMMITTED HOSPITALITY FUNDING**
Joint report of the Chamberlain and Remembrancer.

For Information

17. *** VARIOUS RECEPTIONS - FINAL ACCOUNTS**
Joint report of the Chamberlain and Remembrancer.

For Information

18. **QUESTIONS ON MATTERS RELATING TO THE WORK OF THE SUB-COMMITTEE**

19. **ANY OTHER BUSINESS THE CHAIR CONSIDERS URGENT AND WHICH THE COMMITTEE CONSIDER SHOULD BE CONSIDERED WHILST THE PUBLIC ARE EXCLUDED**